

# DATA SHEET

## Nigeria – Standards Organisation of Nigeria Conformity Assessment Program (SONCAP)



### 1. Regulation

Authority:	Standards Organisation of Nigeria(SON)
Notification:	<ul style="list-style-type: none"> <li>• Circular TED/AD/100/2005 dated 29th August 2005 issued by Central Bank of Nigeria</li> <li>• Contract Agreement between SON and Bureau Veritas</li> </ul>
Starting date:	01/03/2018
Renewal date:	01/05/2022
Appointed company(ies):	Bureau Veritas and other conformity assessment bodies as stated on SON website
Scope of the regulation:	Conformity assessment of goods exported to Nigeria
Assessment based on:	<ul style="list-style-type: none"> <li>• Documentary review</li> <li>• Control testing if any</li> <li>• Inspection</li> <li>• Witnessing the loading and sealing FCL</li> <li>• Facilitation procedures</li> <li>• Conclusion of the assessment (Certification)</li> </ul>
Remark:	<p>2 schemes :</p> <ul style="list-style-type: none"> <li>• Product Certification (PC), per product, either Unregistered (1), registered (2) or licensed (3)</li> <li>• SONCAP Certification (SC) per consignment</li> </ul>

### 2. Products subject

Subjected goods:	<p>Groups of products concerned by SONCAP, including but not limited to:</p> <ul style="list-style-type: none"> <li>• Chemical products</li> <li>• Fertilizers</li> <li>• Textile and textile products</li> <li>• Tobacco products</li> <li>• Footwear</li> <li>• Toys and child care products</li> <li>• Electrical (including Electrical Fittings) and Electronics products</li> <li>• Mechanical products</li> <li>• kerosene stoves</li> <li>• Vehicles, motorcycles and their parts</li> <li>• Others (Hurricane Lamps, Locks, Nails Hand Tools, Bicycle, Auto spares Shock absorbers, Fan Belts, Safety Belts, Brake pads, Spark Plugs...)</li> </ul>
Second-hand goods:	Only Vehicles (up to 8 years from the date of manufacture)
Prohibited goods:	Refer to <a href="https://customs.gov.ng/?page_id=3075">https://customs.gov.ng/?page_id=3075</a>
Counterfeited goods:	Not allowed
Exempted goods:	<ul style="list-style-type: none"> <li>▪ Food products</li> <li>▪ Medicines</li> <li>▪ Medicals other than equipment and machines</li> <li>▪ Chemicals used as raw materials by bonafide manufactures</li> <li>▪ Military wares and equipment</li> <li>▪ Used products other than vehicles</li> <li>▪ LPG related products and accessories</li> <li>▪ Base oil</li> </ul> <p>(LPG related products with their accessories, base oil and bonafide manufacturers who intend to import machinery, raw materials, or related spare parts for their manufacturing are advised to apply to the SONCAP Division in Nigeria for SON import permit)</p>

## – DATA SHEET –

BUREAU VERITAS

Minimum value subject to the program:	N/A
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**3. Technical requirement**

Conformity requirements:	<p><i>Compliance of goods to applicable standards in priority order* shall be demonstrated with conformity documents issued by accredited entities (including Bureau Veritas own laboratories) and/or testing.</i></p> <p><i>In-house test reports may be considered when manufacturer is certified per ISO 9001 or other appropriate standard and when capability of the laboratory is demonstrated.</i></p> <p><i>* Applicable standards in priority order: Nigerian Industrial Standards (NIS), then International standards (ISO, IEC, UN ECE) and European standards (EN), British Standards or ANSI-American National Standards Institute standards then other National standards, then Manufacturer specifications in the absence of NIS, international, EN, BS, ANSI and national standards applicable to the product.</i></p>
National deviations:	<i>If electrical product intended to be connected to the mains (220 V or 230V or 240 V), marking of the frequency shall include 50Hz or 60 Hz and if provided, the plug shall be UK type plug (squared pins). Other kind of plugs could be accepted if provided with a 3 squared pins plug adapter.</i>
Labelling requirements:	<i>All labelling of packaging of imports shall include English.</i>
Other specific requirements:	<ul style="list-style-type: none"> <li>• <b>Tobacco products:</b> <ul style="list-style-type: none"> <li>✓ Tobacco products need to be registered by SON before proceeding with the SONCAP process (PC/SC)</li> <li>✓ Only PC1/PC3 can be applied for tobacco products</li> </ul> </li> <li>• <b>Fertilizers:</b> <ul style="list-style-type: none"> <li>✓ Fertilizers need to be registered by the importer at the Nigerian Office of the National Security Adviser (ONSA) to obtain the End User Certificate (EUC) required to initiate the SONCAP certification (SC).</li> </ul> </li> <li>• <b>Life Endanger Products/LEP:</b> <ul style="list-style-type: none"> <li>✓ Including but not limited to: Automobile Glass, Batteries, Brake Fluids, Brake Pads, Cements , Converters, Chargers, Electrical Cables, Electrical Fuses, Electrical Parts, Electrical switches, Fertilizer, Gas Regulator, Gypsum, Heaters, Safety helmets, Headgear, Lightening Arrestors, Lubricating Preparation, Matches, Paints Razor, Safety Belts, Safety Glasses, Sanitary Pads, Solar Panels, Stabilizer, Steel Bars, Steel Roofing Sheets, Telephone , Tyres...</li> <li>✓ Only PC1/PC3 can be applied for LEP</li> </ul> </li> <li>• <b>Aluminum and steel coils:</b> <ul style="list-style-type: none"> <li>✓ Only PC1 can be applied with mandatory inspection before issuing the SC</li> </ul> </li> <li>• <b>Cable TV decoder:</b> <ul style="list-style-type: none"> <li>✓ Only PC1 can be applied with mandatory inspection before issuing the SC</li> <li>✓ Conformity document needs to be approved by SON before issuing the PC1.</li> <li>✓ Witness the loading and sealing is required if FCL shipments</li> </ul> </li> </ul>

**4. Application**

Applicant:	<i>Exporter or importer</i>
Application name:	<i>NIGERIA - SONCAP- REQUEST FOR CERTIFICATE FORM (RFC)</i>
Required documents (*):	<ul style="list-style-type: none"> <li>• <b>Product Certification (PC) scheme:</b> <ul style="list-style-type: none"> <li>✓ Product technical data sheet (if available)</li> <li>✓ Conformity documents (test reports, quality certificates, analysis reports, etc.) provided by exporters, as per technical requirements</li> </ul> </li> </ul>

## – DATA SHEET –

	<ul style="list-style-type: none"> <li>✓ <i>Factory site inspection report (if available)</i></li> <li>✓ <i>PC issued by other conformity assessment body (if available)</i></li> <li>✓ <i>Quality management system certificate of the exporter and/or manufacturer (if available)</i></li> <li>• <i>SONCAP Certification (SC) scheme:</i> <ul style="list-style-type: none"> <li>✓ <i>Valid PC (1 or 2 or 3),</i></li> <li>✓ <i>Final invoice,</i></li> <li>✓ <i>e Form M ,</i></li> <li>✓ <i>Transport document (Bill of Lading/Air Way Bill/ CMR...) and</i></li> <li>✓ <i>Importer's Business Registration/RC Number and Tax Identification Number (TIN)</i></li> </ul> </li> </ul>
Required information (*):	<ul style="list-style-type: none"> <li>• <i>Declared HS codes (at least in 4 digits in case of a Product Certificate and in 10 digits in case of a SONCAP certificate) according to Nigerian tariff book (<a href="https://customs.gov.ng/?page_id=3133">https://customs.gov.ng/?page_id=3133</a>)</i></li> <li>• <i>Photographs of the products and labels (if applicable)</i></li> </ul>
Application office(s):	<i>Bureau Veritas offices (see contacts sheet on Verigates):</i> <a href="https://verigates.bureauveritas.com/programmes/nigeria-soncap">https://verigates.bureauveritas.com/programmes/nigeria-soncap</a>

**5. Control testing requirements**

Applicable cases:	<ul style="list-style-type: none"> <li>• <i>Product Certification (PC) scheme:</i> <i>Conformity document not available or not acceptable</i></li> <li>• <i>SONCAP Certification (SC)scheme:</i> <i>N/A</i></li> </ul>
Laboratory criteria:	<i>ISO/IEC 17025 accredited laboratory or Bureau Veritas own laboratories</i>
Testing:	<i>According to applicable standards</i>

**6. Inspection requirements**

Scope of inspection:	<ul style="list-style-type: none"> <li>• <i>Product Certification (PC) scheme:</i> <i>N/A</i></li> <li>• <i>SONCAP Certification (SC)scheme:</i> <ul style="list-style-type: none"> <li>✓ <i>Review of markings as per applicable standard(s) and identification of products</i></li> </ul> </li> </ul>
Destination inspection:	<i>Not allowed</i>
Witness of loading:	<ul style="list-style-type: none"> <li>• <i>Product Certification (PC) scheme:</i> <i>N/A</i></li> <li>• <i>SONCAP Certification (SC)scheme:</i> <ul style="list-style-type: none"> <li>✓ <i>Applicable to full container load (FCL) shipments except for the Less than container load (LCL) and air shipments (when required per applied route 1, 2 or 3)</i></li> </ul> </li> </ul>
Seal of container:	<ul style="list-style-type: none"> <li>• <i>Product Certification (PC) scheme:</i> <i>N/A</i></li> <li>• <i>SONCAP Certification (SC)scheme:</i> <ul style="list-style-type: none"> <li>✓ <i>Applicable to full container load (FCL) shipments except for the Less than container load (LCL) and air shipments (when required per applied route 1, 2 or 3)</i></li> </ul> </li> </ul>
Sampling:	<i>In case of control testing (see section 5 as above)</i>
Type of report issued:	<i>Inspection report (IR)</i>

## – DATA SHEET –

**7. Facilitation procedures**

- Registration
- Licensing

**8. Conclusion of the Assessment**

- Product Certification (PC) scheme:
  - ✓ Unregistered Product Certificate-PC 1
  - ✓ Registered Product Certificate-PC 2
  - ✓ Licensed Product Certificate-PC 3
  - ✓ Non Conformity Report -NCR
- SONCAP Certification (SC)scheme:
  - ✓ SONCAP certificate-SC
  - ✓ Non Conformity Report -NCR

**9. Fees**

Paid by Exporter

**Fees structure:**

- Product Certification (PC) scheme\*:
  - ✓ Unregistered Product Certificate-PC 1: USD 500
  - ✓ Registered Product Certificate-PC 2: USD 1,000
  - ✓ Licensed Product Certificate-PC 3: USD 2,000

\* - Additional models to be included in the same Product Certificate (PC1) before its single-use: USD 60 per model

- Additional new models to be included in the same Product Certificate (PC2 & PC3): USD 120 per model

- Additional new products to be included in the same Product Certificate: USD 350 per product per validity of certificate.

- SONCAP Certification (SC) scheme:
  - ✓ SONCAP certificate-SC: USD 350
- Other costs:
  - ✓ Amendment of Product and SONCAP Certificate: USD 100
  - ✓ Non conformity report-NCR: USD 350

The above fees cover the documentary verification and the inspections of the goods **but do not include:**

- Testing: to be quoted on a case by case basis
- Witnessing the loading and sealing the Full Load Container s when required
- Exporter, manufacturer and factory QMS auditing
- Re-inspection due to vain inspection
- Cost incurred by the Seller in presenting the goods for inspection and/or testing
- Other fees not mentioned above

**10. Contact**

See contacts sheet for details on Verigates:

<https://verigates.bureauveritas.com/programmes/nigeria-soncap>

**11. Other relevant information**

Additional details available on Verigates:

<https://verigates.bureauveritas.com/programmes/nigeria-soncap>

(\*) Updated information

– DATA SHEET –

The information contained herein is for the purpose of facilitating Pre-Shipment Inspection and does not relieve Exporters or Importers from their obligations in respect of compliance with the import regulations of the country of importation. Although every effort has been made to ensure the correctness of the information, as at the date of issuance of this data sheet, Bureau Veritas does not accept any responsibility for errors or omissions and, furthermore, the information may subsequently be subject to change as may be announced by the Authorities in the country of importation. Consequently, Exporters are advised to check with Bureau Veritas, prior to shipment of the goods, if there is any doubt concerning the issuance of a Certificate of Conformity.

